



# EasyChair User Guide

From New Account to Submission

## Content Overview

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### I. New User Account Creation

Complete process of creating an EasyChair account



### II. Make a New Submission

Follow the website instructions to submit the correct manuscript information



### III. View and Update Your Submission

You can view your submission details and update manuscript information/files



**Submission Link:** <https://easychair.org/conferences/?conf=nems2026>

# I. New User Account Creation



**Fill in Basic Information** / Provide necessary information such as name, email, and password to complete registration

01

02

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Log in to EasyChair for NEMS 2026

Submission of new papers for NEMS 2026 (2026 IEEE 21st International Conference on Nano/Micro Engineered & Molecular Systems) is open.

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.

Email address or user name: \*

Password: \*

Log in

Useful links:

- [Forgot your password?](#)
- [Create account](#)
- [Problems to log in?](#)



☐ I am human

hCaptcha

First name \*: \*

Last name: \*

Email: \*

Affiliation: \*

Country/region: \*

Password: \*

Retype password: \*

☐ I agree to the EasyChair Terms of Service

Continue



Verification Code Sent

We sent you an email with the verification code. Enter the code in the form below.

Note that the code expires in 120 minutes.

Verification code: \*

17: 1195001

Create Account

If you did not receive the code, [click here to resend it](#).

The old code will become invalid and we will send you a new code to .on.



**Account Created!**



\*Please ensure you use a valid email address to receive the verification code and conference-related notifications

EasyChair

Your one-time verification code is 17 624.

Use this code to create your EasyChair account.

The code will expire in 120 minutes.

Best regards,  
EasyChair

## II. Make a New Submission



**Log in and submit paper(s)** / After creating your account, you can begin preparing and submitting your conference paper

01

**NEMS 2026 (2026 IEEE 21st International Conference on Nano/Micro Electro-Mechanical Systems)**

You are logged in to NEMS 2026 (2026 IEEE 21st International Conference on Nano/Micro Electro-Mechanical Systems). Use the links below to access NEMS 2026.

**Author**

- [make a new submission](#)

**CFP**

This conference has a call for papers on the EasyChair Smart CFP:

- [view call for papers](#)

**NEMS 2026: 2026 IEEE 21st International Conference on Nano/Micro Electro-Mechanical Systems**  
Chengdu, China, April 17-21, 2026

Conference website	<a href="https://ieee-nems2026.org/">https://ieee-nems2026.org/</a>
Submission link	<a href="https://easychair.org/conferences/?conf=nems2026">https://easychair.org/conferences/?conf=nems2026</a>

02

**Select a Track**

Please select the track relevant for your submission and click "Continue".

Track: \*

- ☐ Topic 1: Micro/Nano Electro-Mechanical Systems (M/NEMS)
- ☐ Topic 2: Micro/Nano/Molecular Fabrication
- ☐ Topic 3: Micro/Nano Robotics
- ☐ Topic 4: Micro/Nano/Molecular Physical/Chemical Sensors/Actuators
- ☐ Topic 5: Nano Photonics and Micro/Molecular Optical Devices
- ☐ Topic 6: Micro/Nano – Composite Materials and Structures
- ☐ Topic 7: Micro/Nano – Bio-/Medical Devices and Systems
- ☐ Topic 8: Functional Nanomaterials and Synthesis
- ☐ Topic 9: Micro/Nano Integrated Devices/Circuits/Systems

**Continue**

## II. Make a New Submission



**Submission Information Required** / Follow the website instructions to submit the correct manuscript information

**Author 1** ([click here to add yourself](#))

First name\*:

Last name\*:

Email\*:

Country/region\*:

Affiliation\*:

Web page:

☒ corresponding author

**Author 2** ([click here to add yourself](#))

First name\*:

Last name\*:

Email\*:

Country/region\*:

Affiliation\*:

Web page:

☐ corresponding author

[Click here to add more authors](#)

**Title and Abstract**

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title\*:

Abstract\*:

**Keywords**

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords\*:

**Other Information and Files**

**Category.** \* Select the category your submission belongs to.

☐ Type 1: A full paper (4-6 pages) : Papers will be peer-reviewed according to IEEE standards, and accepted ones will be published by IEEE

☐ Type 2: An extended abstract (2 pages): Submissions are intended for presentation only, and will not be included in the proceedings by IEEE

**Presentation Type.** \* The Organizing Committee reserves the right to adjust the presentation type to meet program needs, while giving priority to authors' preferences whenever possible.

☒ Poster Presentation

☐ Oral Presentation

**Contact Number.** \* Your Phone Number

**Paper.** Upload your paper. The paper must be in PDF format (file extension .pdf)

未选择任何文件

Complete all the required fields

Complete all the required fields

- The **number** of authors can be specified as needed, with at least one author required.
- Author fields may be **left blank** or **added** as necessary.

03



Don't Forget to Click "Submit"

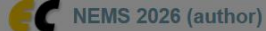
Submit

# III. View and Update Your Submission



Log in and view your submission(s) / You can view your submission details and update manuscript information/files

01



New SubmissionSubmission 3HelpConferenceNewsEasyChair

### My Submissions for NEMS 2026

Using the submission author environment you can view or manage your submissions to NEMS 2026. You can make new submissions or update your previous submissions.


To **make a new submission** click on "New Submission".

To **view or update a submission** click on the corresponding "view" icon.

Additional information about submission to NEMS 2026 can be found at the [NEMS 2026 web page](#).

Questions about submissions can be sent to the conference contact email(s) [ieee-nems2026@youngac.cn](mailto:ieee-nems2026@youngac.cn).

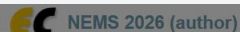
Please note that if you do nothing (not even click on the menu) for more than two hours, your session will expire and you will have to log in again.

#	Authors	Title	Track	View
3		Test 1	Topic 1: Micro/Nano Electro-Mechanical Systems (M/NEMS)	



Easily View and Update Your Submission Details and Files — Just Follow the Steps Shown!

02



New SubmissionSubmission 3HelpConferenceNewsEasyChair

### NEMS 2026 Submission 3

If you want to **change any information** about your submission, use links in the upper right corner.

For all questions related to your submission you should contact the conference organizers. [Click here to see information about this conference](#).

[Update information](#)  
[Update authors](#)  
[Update file](#)  
[Withdraw](#)

Submission 3	
Title	
Test 1	

## We're Here to Help — Contact Us If You Have Any Questions

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Mobile/Wechat: **+86-13281280917**



Email: **ieee-nems2026@youngac.cn**



Web: **<https://www.ieee-nems2026.org/>**